

Policy on Relations with Shareholders and Investors for Ceylon Hospitals PLC

1. Objective

Ceylon Hospitals PLC is required to communicate with its stakeholders on a regular basis in the normal course of business as well as in exceptional situations. Ceylon Hospitals PLC is committed to have a credible, transparent and effective communication policy with its major stakeholders to present timely, accurate and relevant information. The objective of this policy is to provide clarity on the matters pertaining to investor relations.

2. General Meeting

Ceylon Hospitals PLC holds a general meeting in each year as its Annual General Meeting in addition to any other meetings in that year. The Annual General Meeting will be held not later than six months after the Financial Year date of 31st March and not more than fifteen months elapse between the date of one Annual General Meeting of Ceylon Hospitals PLC and that of the next.

All General Meetings other than the Annual General meetings will be considered as Extra Ordinary General meetings and those Meetings are held as often as the Board of Directors deems necessary.

3. Notice of General Meetings

The Board of Directors must give notice of Annual General Meetings at least 15 working days before the day of the meeting through publication of a notice on Ceylon Hospitals PLC's website www.durdans.com, which will be directly and permanently accessible until the meeting.

4. Location

Shareholders' Meetings are held at the either physically or virtually as decided by the Board of Directors and it will be held at the locations mentioned in the convening notice.

5. Attendance at the meeting

Each holder of one or more shares may attend Shareholders' Meetings, either in person or by written proxy, speak, and vote according to the Articles of Association of Ceylon Hospitals PLC.

6. Quorum and the requirement to pass a resolution

Quorum for a shareholder's meeting is disclosed in the Articles of Association.

No business shall be transacted at any General Meetings unless a quorum is present when the meeting proceeds to business. Ten (10) members present in person or virtually or by proxy or attorney or by an authorised representative, shall be a quorum for any Shareholders' Meeting to be held.

7. Other forms of communications

Ceylon Hospitals PLC encourages effective communication with shareholders who are engaged through multiple channels of communication, including the AGM (detailed above), Annual Report, Interim Financial Statements, press releases, social media platforms and announcements to the CSE, electronically or other means.

7.1 Communication with CSE

Ceylon Hospitals PLC is a public company listed in the Colombo Stock Exchange (CSE). Ceylon Hospitals PLC is subject to continuous disclosure requirements under the CSE listing rules. Technical responsibility is with the Chief Financial Officer and the Company Secretary.

- Audited Financial Statements, Quarterly Financial Statements and Annual Reports should be uploaded to the CSE websites as per the regulations within the stipulated time frames.

- Any information concerning Ceylon Hospitals PLC which may have a material effect on the share price needs to be disclosed.
- The Communications will be made by the Company Secretary and CFO.
- All announcements to the CSE should be uploaded to the CSE website by the Company Secretary in line with regulations followed by an email circulated to the directors for information.
- Accounts, announcements, and circulars relating to Share issues, Right issues, any other matters coming under the scope of the CSE, should be posted to shareholders as required by rules of the CSE, Companies Act and Articles of Association within the required time frames.